

**This form is specifically designed to be printed and completed offline.
Please complete this form in block capitals using black ink to facilitate scanning.**

You are advised to read the accompanying guidance notes and per-question help text.

**If you would rather make this application online, you can do so on our website:
<https://www.planningportal.co.uk/apply>**

**Application to determine if prior approval is required for a proposed:
Change of Use from Shops (Class A1), Financial and Professional Services (Class A2),
Betting Offices or Pay Day Loan Shops (Sui Generis Uses) to Assembly and Leisure (Class D2)**

This permitted development right was replaced and made redundant on 1 August 2021
The application form for this specific type of prior approval is no longer being made available, as detailed below

Town and Country Planning (General Permitted Development) (England) Order 2015 (as it stood at the end of July 2021)
Schedule 2, Part 3, Class J

Local Planning Authority details:

Westminster City Council

Development Planning
New Applications
PO Box 732
Redhill, RH1 9FL

[westminster.gov.uk/planning](https://www.westminster.gov.uk/planning)



City of Westminster

Application type no longer available

You should not continue with this application as it will be refused by the Local Authority and you may not be eligible for a refund.

If your proposed change of use is now wholly within Use Class E (e.g. from shops; or financial/professional services to indoor sport, recreation, or fitness) then in many cases, an application for prior approval or planning permission will not be required. Please note that any work associated with the change of use may require permission.

If your proposed change of use is from a Sui Generis use (e.g. a betting office; or pay day loan shop) then there are now specific permitted development rights to cover changes of use to Use Class E (e.g. indoor sport, recreation, or fitness) that do not require a prior approval application.

If your proposed change of use is to a Sui Generis use previously classified as 'assembly and leisure' (e.g. cinemas; concert halls; bingo halls; or dance halls) then this is no longer considered to be permitted development. Proposals remained eligible if applications of this type were submitted before the end of July 2022, but after that point an application for 'Full planning permission' will be required.

View further details on Use Classes and changes of use on the Planning Portal: https://www.planningportal.co.uk/change_of_use