

**Application to determine if prior approval is required for a proposed:
Change of Use from Shops (Class A1),
Professional and Financial Services (Class A2), Takeaways (Class A5),
Betting Offices, Pay Day Loan Shops or Launderettes to Offices (Class B1a)**

This permitted development right was replaced and made redundant on 1 August 2021
The application form for this specific type of prior approval is no longer being made available, as detailed below

Town and Country Planning (General Permitted Development) (England) Order 2015 (as it stood at the end of July 2021)
Schedule 2, Part 3, Class JA

Local Planning Authority details:

Development and Planning Service, West Berkshire Council,
Market Street Newbury RG14 5LD Tel: 01635 519111
Fax: 01635 519408 Document Exchange: DX 30825 Newbury
Website: www.westberks.gov.uk e-mail: planapps@westberks.gov.uk



Application type no longer available

You should not continue with this application as it will be refused by the Local Authority and you may not be eligible for a refund.

If your proposed change of use is now wholly within Use Class E (e.g. from shops; or financial/professional services to offices) then in many cases, an application for prior approval or planning permission will not be required. Please note that any work associated with the change of use may require permission.

If your proposed change of use is from a Sui Generis use (e.g. a takeaway; betting office; or pay day loan shop) then there are now specific permitted development rights to cover changes of use to Use Class E (e.g. offices) that do not require a prior approval application.

If your proposed change of use is from a Launderette then this is no longer considered to be permitted development. Proposals remained eligible if applications of this type were submitted before the end of July 2022, but after that point an application for 'Full planning permission' will be required.

View further details on Use Classes and changes of use on the Planning Portal: https://www.planningportal.co.uk/change_of_use