

# **Application to determine if prior approval is required for a proposed: Change of Use from Business (Class B1), Hotels (Class C1), Residential Institutions (Class C2/C2A) or Assembly and Leisure (Class D2) to State-Funded School or Registered Nursery**

Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class T

## **Privacy Notice**

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to a Local Planning Authority in accordance with the legislation detailed on this form.

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to a Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

## **Local Planning Authority details:**

## **Publication on Local Planning Authority websites**

Information provided on this form and in supporting documents may be published on the authority's planning register and website. Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

### **1. Applicant Name and Address**

|                     |                      |             |                      |         |                      |
|---------------------|----------------------|-------------|----------------------|---------|----------------------|
| Title:              | <input type="text"/> | First name: | <input type="text"/> |         |                      |
| Last name:          | <input type="text"/> |             |                      |         |                      |
| Company (optional): | <input type="text"/> |             |                      |         |                      |
| Unit:               | <input type="text"/> | Number:     | <input type="text"/> | Suffix: | <input type="text"/> |
| Building name:      | <input type="text"/> |             |                      |         |                      |
| Address 1:          | <input type="text"/> |             |                      |         |                      |
| Address 2:          | <input type="text"/> |             |                      |         |                      |
| Address 3:          | <input type="text"/> |             |                      |         |                      |
| Town:               | <input type="text"/> |             |                      |         |                      |
| County:             | <input type="text"/> |             |                      |         |                      |
| Country:            | <input type="text"/> |             |                      |         |                      |
| Postcode:           | <input type="text"/> |             |                      |         |                      |

### **2. Agent Name and Address**

|                     |                      |             |                      |         |                      |
|---------------------|----------------------|-------------|----------------------|---------|----------------------|
| Title:              | <input type="text"/> | First name: | <input type="text"/> |         |                      |
| Last name:          | <input type="text"/> |             |                      |         |                      |
| Company (optional): | <input type="text"/> |             |                      |         |                      |
| Unit:               | <input type="text"/> | Number:     | <input type="text"/> | Suffix: | <input type="text"/> |
| Building name:      | <input type="text"/> |             |                      |         |                      |
| Address 1:          | <input type="text"/> |             |                      |         |                      |
| Address 2:          | <input type="text"/> |             |                      |         |                      |
| Address 3:          | <input type="text"/> |             |                      |         |                      |
| Town:               | <input type="text"/> |             |                      |         |                      |
| County:             | <input type="text"/> |             |                      |         |                      |
| Country:            | <input type="text"/> |             |                      |         |                      |
| Postcode:           | <input type="text"/> |             |                      |         |                      |

### 3. Site Address Details

Please provide the full postal address of the application site.

|                |                      |         |                      |         |                      |
|----------------|----------------------|---------|----------------------|---------|----------------------|
| Unit:          | <input type="text"/> | Number: | <input type="text"/> | Suffix: | <input type="text"/> |
| Building name: | <input type="text"/> |         |                      |         |                      |
| Address 1:     | <input type="text"/> |         |                      |         |                      |
| Address 2:     | <input type="text"/> |         |                      |         |                      |
| Address 3:     | <input type="text"/> |         |                      |         |                      |
| Address 4:     | <input type="text"/> |         |                      |         |                      |
| Postcode:      | <input type="text"/> |         |                      |         |                      |

### 4. Eligibility

Does the current use of the site come under Use Class D2 (Assembly and Leisure)?

Yes       No

If it does, was the site's current Assembly and Leisure use (Use Class D2) only granted by a previous change of use from a:

- Shop (Use Class A1); or
- Financial and Professional Service (Use Class A2); or
- Betting office or pay day loan shop (Sui Generis Use).

under the permitted development rights in Schedule 2, Part 3, Class J of the Town and Country Planning (General Permitted Development) Order 2015 (as amended)?

Yes       No

**If you have answered yes above, the proposal will exceed the limits set by legislation. In this circumstance, you should not continue with this application and seek advice from the Local Planning Authority on the best course of action.**

Is any part of the land, site or building:

- in a safety hazard area;
- in a military explosives area;
- a scheduled monument (or the site contains one);
- a listed building (or within the curtilage of a listed building)

Yes       No

**If you have answered yes above, the proposal will exceed the limits set by legislation. In this circumstance, you should not continue with this application and seek advice from the Local Planning Authority on the best course of action.**

## 5. Description of Proposed Works, Impacts and Risks

Please describe the proposed development:

## 5. Description of Proposed Development, Impacts and Risks (continued)

Please provide details of any transport and highways impacts and how these will be mitigated:

Please provide details of any noise impacts and how these will be mitigated:

Please provide details of any contamination risks and how these will be mitigated:

## 6. Checklist

Please read the following checklist to make sure you provide all the required information in support of your proposal. The information provided should include all the details necessary for the Local Planning Authority to determine if the proposal complies with permitted development legislation, and if its prior approval will be required. If sufficient information is not provided the Local Authority can either request it, or refuse the application.

- All sections of this application completed in full, dated and signed.  A plan indicating the site and showing the proposed development.
- The correct fee  A plan drawn to an identified scale will assist the authority in assessing your development proposal. Plans can be bought from one of the Planning Portal's accredited suppliers:  
<https://www.planningportal.co.uk/buyaplanningmap>

## 7. Declaration

I/we hereby apply for a determination as to whether prior approval will be required as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:  Or signed - Agent:  Date (DD/MM/YYYY):  (date cannot be pre-application)

## 8. Applicant Contact Details

Telephone numbers

Country code:  National number:  Extension:

Country code:  Mobile number (optional):

Country code:  Fax number (optional):

Email address:

## 9. Agent Contact Details

Telephone numbers

Country code:  National number:  Extension:

Country code:  Mobile number (optional):

Country code:  Fax number (optional):

Email address: